



Vancouver

Aboriginal

Friendship Centre Society

Recreation Coordinator

The Vancouver Aboriginal Friendship Centre Society (VAFCS) is a non-profit charitable organization serving the Urban Aboriginal community with a mandate to provide programs and services that will contribute to the cultural, educational, social, economic, and recreational development of Urban Aboriginal people.

After School Program & Summer, Spring and Winter Day Camps, Sport and Recreation Activities Supervise 1 to 4 Staff

The Society is seeking applicants to fill a contract of 35 hours per week in the position of **Recreation Coordinator**. The successful candidate will work as part of the Recreation team and be responsible for, but not limited to:

- Completing organized pre-employment training (e.g. Leadership, team management, Sport and Recreation certifications, First Aid)
- Taking direction and mentorship from Recreation Supervisor as necessary
- Leading and supervising a team of Rec-Leaders daily
- Building strong team cohesion and positive work environment for staff, children, and parents
- Being willing and open to develop professional and soft-skill competences
- Being accountable and reliable (i.e. punctual, committed for full term of employment contract)
- Working with Recreation staff and other Recreation or Day Camp Leaders to provide the best possible programming for children and youth participants
- Acting as the direct supervisor for the Leaders
- Ensuring Programs run seamlessly with full range of activities offered to children each day
- Ensuring the programs are delivered to children in a safe, healthy, and positive environment

This position is accountable to the Recreation Supervisor and Program Director or designate.

Abilities and Qualifications:

- First Nations, Metis, Inuit, or Aboriginal ancestry is considered an asset.
- Class 4 Driver Licence is considered an asset
- Interest and experience working with children
- At least 6 months experience in leading a team of at least 1-2 individuals
- Experience working with Aboriginal children and youth.
- Ability to plan, lead, report on recreational activities for youth (experience an asset).
- Excellent verbal and written communication skills.
- Must be organized and detail-oriented with an ability to work in a fast-paced environment.
- Ability to work as part of a team, but also take leadership role
- Responsible role model for children
- Personal information check will be required.

Wage: as per BCGEU

Job Type: Full-time 35 hours / week

Salary: \$17.59 per hour

Expected start date: As soon as possible

Closing Date: When filled

Please email your resume and application to:

Email: hr@vacfs.org

Subject Line: Recreation Coordinator

Fax to: (604) 251-1986 VAFCS Attention: HR Advisor (Andre Bessette)

Only candidates who are shortlisted will be contact for: Interview and/or Training

Preference will be given to qualified Aboriginal candidates in accordance with Section 41 of the BC

Thank you for your interest in applying to the Vancouver Aboriginal Friendship Centre Society