



Custodial Worker

The Vancouver Aboriginal Friendship Centre Society (VAFCS) is a non-profit charitable organization serving the Urban Aboriginal community with a mandate to provide programs and services that will contribute to the cultural, educational, social, economic, and recreational development of Urban Aboriginal people.

The Vancouver Aboriginal Friendship Centre Society (VAFCS) is looking for an experienced Maintenance Person who has open availability. The Maintenance Worker is responsible for ensuring safety and security of the building, completing small repairs, and ensuring the building is up to cleanliness standards during the day/or night. This position will report to the Program Administrator or Designate.

Responsibilities:

- Coordinate with Program Administrator on repairs, cleaning and other maintenance related duties needed for VAFCS
- Perform cleaning activities such as dusting, mopping etc.
- Perform minor fixes such as repairing broken locks, filling gaps on walls etc.
- Check control panels and electrical wiring to identify issues
- Install appliances and equipment
- Do garden/yard upkeep by mowing lawn, collecting trash etc.
- Conduct maintenance tasks such as replacing light bulbs
- Inspect and troubleshoot equipment and systems (e.g. ventilation)
- Check functionality of safety systems (e.g. fire alarm)
- Collaborate with workers and other professionals during renovations
- Report to a facilities or maintenance manager for issues
- Direct Emergency personnel such as Fire Department/ Police to point of interest such as a fire or situation

Qualifications:

- Proven experience as a Maintenance person or other related Janitorial experience
- Class 4 Driver Licence is considered an asset
- Basic knowledge of HVAC, plumbing and electrical systems
- Ability to clean in a timely manner
- Ability to complete basic labour duties
- Experience using hand and electrical tools
- Ability to read technical manuals and drawings
- Very good communication and interpersonal skills
- High school diploma or equivalent
- Successful completion of an apprenticeship is an asset

This position requires union membership with the BC General Employees Union

Job Types: Full-time, Casual, Permanent,

Hours: 37.5 hours / week 7 AM to 3 PM and 3 PM to 11 PM

Salary: \$16.51 - Step 1/ \$17.07 - Step 2 (After 450 hours) / \$18.96 - Step 3 (After 1874 hours)

Paid Time Off: 15 days of paid vacation annually. 13 paid statutory holidays. 18 sick days annually.

Shift Premium: \$0.50 per hour for all hours between 4 PM and Midnight. \$0.60 per hour for all hours between Midnight and 8 AM

Please email your resume and application to:

Email: hr@vacfs.org

Subject Line: Custodial Worker

Only candidates who are shortlisted will be contact for: Interview and/or Training

Preference will be given to qualified Aboriginal candidates in accordance with Section 41 of the BC

Thank you for your interest in applying to the Vancouver Aboriginal Friendship Centre Society