



Vancouver
Aboriginal
FRIENDSHIP CENTRE
SOCIETY

The Vancouver Aboriginal Friendship Centre Society (VAFCS) is a non-profit charitable organization serving the Urban Aboriginal community with a mandate to provide programs and services that will contribute to the cultural, educational, social, economic, and recreational development of Urban Aboriginal people. The Society manages twenty-three programs and services through three locations in Vancouver. The Friendship Centre at 1607 East Hastings is a community-led organization creating meaningful change for the Urban Aboriginal Population that we serve. VAFCS is currently seeking an individual connected with Indigenous community, highly organized, and self-motivated to work with us!

Shelter Support Worker

Summary:

The Vancouver Aboriginal Shelter was established in 2009. We cater to all ethnic, social-economic, sexual orientation, and religious beliefs. The purpose of this position is to provide a high standard of shelter care and maintenance service that, meets applicable health and safety regulations for any or all facilities, equipment and infrastructure owned and operated by the Vancouver Aboriginal Friendship Center Society and Aboriginal Shelter.

The Aboriginal Shelter split into two shelters due to the COVID-19 Pandemic. Our new transition mandate is to support guests as they move through our two Shelter locations and Skeena Transition House. Throughout this process we work with those guests to connect them with resources, outreach, our employment coordinator, and employment program.

Core Competencies:

- Sound knowledge of the Downtown East Side and services and supports that are provided
- Able to effectively communicate both verbally and in writing.
- High degree of resourcefulness, flexibility, and adaptability
- Excellent teamwork and team building skills
- Politically, culturally, and socially conscious and sensitive to other people's experiences
- High level of critical and logical thinking, analysis, and/or reasoning to identify underlying principles, reasons, or facts in any given situation
- Customer service focus towards all guests
- Accountability and reliability to complete all job duties and report effectively to Shift Supervisors
- Knowledge of Aboriginal culture, spirituality, and community
- Sound leadership, staff management, and team building skills
- Strong ethics, integrity, and a commitment to staff and guest privacy

Job Duties:

- Coordinates client concerns and issues amongst Shelter Staff Members
- Reports on any client illness, drug/alcohol related issues or concerns
- Conducts wakeup calls for clients
- Disperses blankets to clients
- Maintains professional relationships with clients
- Maintains facility cleanliness inside and outside
- Maintains shelter safety & security
- Develops strong networking with non-Aboriginal services
- Serve food to guests
- Maintains mileage records for VAFCS vehicle
- Transports daily supplies
- Transports laundry for cleaning (as assigned)

- Daily steaming and Vaseline of the facility where necessary
- Ability to rotate shifts
- **Other duties as assigned.**

Requirements:

- Minimum 2 years related employment experience working with people experiencing homelessness or poverty and other societal issues.
- First Aid Certificate (WCB Occupational Level 1 or equivalent)
- Food Safe Certificate
- Non-Violent Crisis Intervention Certificate
- High School Diploma
- Criminal Record Check
- Overtime as required.
- Physical ability to lift bins weighing up to 50lbs
- Valid Drivers License Class 4 (preferred)

Working Conditions:

- May be exposed to infectious waste, diseases, conditions, etc., including exposure to the AIDS and hepatitis B viruses
- Interact with residents, family members, staff, visitors, and government agencies
- Intermittent physical activity including walking, standing, sitting, lifting, and supporting patients.

Job Types: Full-time, Part-time, Casual, Weekday and Weekend shifts

Shifts: 37.5 hours or 15 hours / week

8 AM to 5 PM, 4 PM to 12 PM, and 12 PM to 8 AM

Salary: \$17.93-Step 1

\$18.54-Step 2 (After 450 hours)

\$20.61-Step 3 (After 1874 hours)

Paid Time Off: 15 days of paid vacation annually. 13 paid statutory holidays. 18 sick days annually.

Shift Premium: \$0.50 per hour for all hours between 4 PM and Midnight.

\$0.60 per hour for all hours between Midnight and 8 AM

Please email your resume and application to: hr@vacfs.org

Subject Line: Shelter Support Worker

The ideal candidate has Aboriginal life experience or has worked in the Metro Vancouver Aboriginal community with firsthand knowledge of the common life experience of Aboriginal Peoples. Qualified Aboriginal candidate are preferred in accordance with Section 41 of the BC Humans Rights Code.

Only candidates who are shortlisted will be contacted for interview. Thank you to everyone who applies.